

Babasaheb Bhimrao Ambedkar Bihar University, Muzaffarpur
Directorate of Distance Education
Professional / Technical 3rd Semester (Session 2012-14)
Subject:- Postgraduate Diploma in Financial Management (PGDFM)
Paper – 11
Model Paper (Full Marks – 70)

MIS & Computer Application

1. Define MIS. Discuss its importance in modern days.
2. Discuss the sources of information in Management.
3. Discuss the models of MIS and their applications.
4. Discuss the problems of MIS in detail.
5. Discuss the components of a computer system.
6. Explain the generations of computer technology.
7. Define Computer Hardware and Software. Discuss them with examples.
8. Define data files. Discuss its types.
9. What is computer based information systems. Discuss its types and uses.
10. Define Application Software. Discuss four App. Packages for PC's.
11. Define Networking. Discuss its types.
12. What are the various functional areas of computers? Discuss
13. Define DBMS. Discuss its elements and objectives.
14. What is MS Word? Discuss its uses and importance.
15. Define MS Excel? Discuss its functions and formulas.
16. Short notes:-
 - (i) Secondary Storage Devices
 - (ii) Internet

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Paper – 12
Model Paper (Full Marks – 70)

Financial Control & Reporting

1. Discuss the features of a Sound Financial Plan.
2. What is Financial Plan? Discuss the factors to be considered in drafting a Fin. Plan.
3. Define Budgeting. Discuss its components and purpose.
4. Define Financial Control. Discuss its importance.
5. Discuss the types of budgets with their uses.
6. Define Responsibility Accounting. Discuss its centres.
7. What is the meaning of Break-even Analysis? Discuss its limitations.
8. Define Financial Reporting. Discuss its uses and contents.
9. Define Financial Information System. Discuss its significance.
10. What is Profit Planning? Discuss the concept of cost-volume profit-relationship.
11. Define Zero-base Budgeting. Discuss its importance.
12. What are the types of financial reporting? Discuss their preparation and uses.
13. Discuss the various costs of financial decision making.
14. Differentiate between fixed and flexible budgeting.
15. Short notes:-
 - (i) Performance Budgeting
 - (ii) Budget Director

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Paper – 13
Model Paper (Full Marks – 70)

Portfolio Management

1. Define Portfolio Management. Discuss its significance.
2. What is Investment? How it is differ from speculation.
3. What is Industry Analysis? By which factors an Industry can be analyzed?
4. What is Company Analysis? By which ratios a company can be analyzed?
5. Discuss the types of Investors. Define all.
6. What is Financial Market? Discus its types.
7. Discuss DOW Theory in detail. Draw its diagram.
8. Discuss the different phases in Portfolio Management.
9. Discuss in detail the Random Walk Theory.
10. Explain in detail the Markowitz model of Portfolio Selection.
11. “CAPM can be used to evaluate the pricing of securities”. Discuss.
12. What is Risk? Discuss its elements and types.
13. What are Stock Exchanges? Discuss its functions.
14. Define Portfolio Revision. Discuss the need and constraints in Portfolio Revision.
15. Discuss the role of portfolio manager in portfolio management.

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Paper – 14
Model Paper (Full Marks – 70)

Management of Financial Institutions

1. Discuss the role and importance of Financial Institutions.
2. Define Financial Institutions. Discuss its types.
3. Discuss the main functions of RBI.
4. Define Insurance Co. Discuss their functions.
5. Discuss the role of Development Banking in Industrial Finance in India.
6. Define LIC. Discuss its objectives & policies.
7. Discuss the various types of interest rates in the Financial System.
8. Discuss the concept and significance of Financial Inclusion.
9. Discuss the financial goals and proforma of Financial Statements.
10. Explain the various functions of commercial banks with diagram.
11. Discuss the objectives and functions of Assets and Liabilities Management (ALM) in commercial banks.
12. Discuss the organization and working of mutual funds in India.
13. Discuss the application of the wealth maximization model to fin. Decisions.
14. Discuss the working and objectives of ICICI.
15. Short notes:
 - (i) IDBI
 - (ii) UTI

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Subject:- Postgraduate Diploma in Financial Management (PGDFM)
Paper – 15
Model Paper (Full Marks – 70)

Management of Project Financial Services

1. What is the concept of Project Formulation? Discuss its importance.
2. What is Project Appraisal? Discuss the appraisal procedures of Financial Inst.
3. Define social cost- Benefit Analysis. Discuss its measures.
4. How do you prepare social income statement and social balance sheet?
5. What is Project Financing? Discuss its importance.
6. What are the sources of finances in Project? Discuss it.
7. Define venture capital. Discuss its importance.
8. Discuss the factors used to assessment of short-term financial requirement.
9. What is Project Control? Discuss its various techniques.
10. Explain the life cycle of Project Implementation.
11. What is Merchant Banking? Discuss its importance.
12. Discuss the contents of Project Report.
13. Define Project. How do you use SWOT analysis to identify & select a project?
14. How is a project formulated? Give an overview.
15. Define Project Appraisal. Discuss its different methods.